

OFFICE	TERM BEGINS	REQUIREMENTS	PROFESSIONAL DEVELOPMENT OPPORTUNITIES
School Board Members	At the organizational meeting to be held within 40 days after the election (on or before May 15, 2023).	<p>Newly elected members are required to complete a minimum of 4 hours of professional development leadership training within the first year of the board member’s first term covering topics in education and labor law, financial oversight and accountability, fiduciary responsibilities of a school board member, and trauma-informed practices for students and staff.</p> <p>Every school board member must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General’s Public Access Counselor (PAC) no later than 90 days after taking the oath of office. <i>See</i> <a href="https://foiapac.ilag.gov/">https://foiapac.ilag.gov/</a>.</p> <p>School board members who participate in a vote on a dismissal based upon an “optional alternative evaluation dismissal process for Performance Evaluation Reform Act (PERA) evaluations must receive training prior to voting.</p>	<p>Robbins Schwartz attorneys are approved by the Illinois State Board of Education to conduct the following:</p> <ul style="list-style-type: none"> <li>• Professional development leadership training including</li> <li>• Trauma-informed practices</li> <li>• Performance Evaluation Reform Act (PERA).</li> </ul> <p>Trainings will be conducted May 8<sup>th</sup>, 10<sup>th</sup>, and 13<sup>th</sup>. Registration will open <a href="#">here</a> on April 5, 2023</p>
Community College Trustees	At the organizational meeting to be held within 28 days after the election (on or before May 2, 2023).	<p>All community college trustees elected or appointed after January 1, 2017, are required to complete four (4) hours of professional development leadership training during their first, third, and fifth years in office, covering topics that shall include, but are not limited to, open meetings law, community college and labor law, freedom of information law, contract law, ethics, sexual violence on campus, financial oversight and accountability, audits, and fiduciary responsibilities of a community college trustee.</p> <p>Every trustee must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General’s Public Access Counselor (PAC) no later than 90 days after taking the oath of office. <i>See</i> <a href="https://foiapac.ilag.gov/">https://foiapac.ilag.gov/</a>.</p>	<p>Robbins Schwartz attorneys are approved by the Illinois Community College Board to conduct the statutorily required professional development leadership training.</p> <p>Trustee Virtual Training Session will be conducted on June 10<sup>th</sup>. Registration will open <a href="#">here</a> on April 5, 2023</p>

Cook County Township Trustees of Schools	Third Monday of May (May 15, 2023)	Every appointed member of a public body must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. See <a href="https://foiapac.ilag.gov/">https://foiapac.ilag.gov/</a> .	
Regional Boards of School Trustees	Third Monday of May (May 15, 2023)	Every appointed member of a public body must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. See <a href="https://foiapac.ilag.gov/">https://foiapac.ilag.gov/</a> .	
Municipal Officials	First regular or special board meeting following the canvass, except as otherwise provided by ordinance, but no later than the first regular or special meeting in June.	Every appointed member of a public body must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. See <a href="https://foiapac.ilag.gov/">https://foiapac.ilag.gov/</a> .	
Township Supervisor, Clerk, Highway Commissioner and Trustees	Third Monday of May (May 15, 2023)	Every appointed member of a public body must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. See <a href="https://foiapac.ilag.gov/">https://foiapac.ilag.gov/</a> .	
Township Assessor	January 1 following election (January 1, 2024)	Every appointed member of a public body must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. See <a href="https://foiapac.ilag.gov/">https://foiapac.ilag.gov/</a> .	